



*“The Australian Warehouse Direct On-time supplier for ALL your office needs”*

**APPLICATION FOR MONTHLY CREDIT ACCOUNT**

DATE .....

APPLICANT COMPANY .....

A.B.N NUMBER ..... DATE REGISTERED .....

TRADING NAME .....

ARBN NO ..... DATE BUSINESS COMMENCED.....

POSTAL ADDRESS.....

DELIVERY ADDRESS.....

.....

FAX NO.....TELEPHONE NO.....

WEBSITE.....EMAIL.....

HOW LONG AT PRESENT ADDRESS.....YRS

PARTNERSHIP                      PROPRIETORSHIP                      REGISTERED COMPANY

**NAME & ADDRESS - PARTNERS / PROPRIETOR / DIRECTORS**

.....

.....

.....

NATURE OF BUSINESS.....HOW LONG ESTABLISHED.....

# CREDIT / TRADE REFERENCES:

1  
NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

2  
NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

3  
NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

BANK \_\_\_\_\_

ADDRESS \_\_\_\_\_

ANTICIPATED MONTHLY PURCHASES \$ \_\_\_\_\_

Should my / our application for credit be approved, I / we undertake to settle my / our account on a **regular 30 day basis (i.e. current month purchases to be paid PRIOR to the LAST trading day of the following month.** Accounts NOT complying with these terms will be placed on STOP CREDIT IMMEDIATELY)

ALL GOODS REMAIN THE PROPERTY OF KESS OFFICE EXPRESS UNTIL PAID FOR IN FULL BY PURCHASER.

I / We hereby accept the above conditions and give Kess Office Express permission to conduct a personal trade reference investigation in relation to this credit application in accordance with the provision of the Privacy Act 1991 Amended.

Signed by authorised Company / Business Representative

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

## OFFICE USE ONLY

CREDIT CONTROLLER'S COMMENTS \_\_\_\_\_

NEW ACCOUNT APPROVED \_\_\_\_\_ DATE: / /

NEW ACCOUNT REJECTED \_\_\_\_\_ DATE / /

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